

20/00646/0CLIC

WIP tent.

000

FOR OFFICE USE ONLY

Date received 24/2/20	Fee paid £18 EP PAH	Date to - Police Licensing ✓ Licensing Standards ✓ Fire 2/3/20 Environmental Health	Reply 4/3/20 4/3/20	Objectors none none	Date of Event 10-12 April	Date Granted/ Refused
--------------------------	------------------------------	---	---------------------------	---------------------------	---------------------------------	--------------------------

web 10/3.



SCOTTISH BORDERS LICENSING BOARD

Licensing (Scotland) Act 2005

24 FEB 2020

Application for occasional licence

LICENSING UNIT

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)	
Premises licence number (if applicable)*	SB/PREM/200
Personal licence number (if applicable)*	N/A
Name of voluntary organisation (if applicable)*	N/A

*please ensure you indicate one of the above

2. PERSONAL DETAILS			
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)			
Surname	JACK		
Forenames	Andrew Leonard		
DATE OF BIRTH			
	Day	Month	Year
	█	█	█
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSE			
█			
Post Town	Postcode		
█	█		

TELEPHONE NUMBERS	
Daytime	
Evening	
Mobile	
FAX NUMBER	

E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)

3. THE PREMISES

Description of premises
(in particular, if there is more than one room to be used for your event, please indicate if the bar is to be located in a separate room from that which your event will take place; if you propose to use a marquee, other temporary structure or outside areas, please also provide measurements)

Club Car Park area adjacent to main stand - VVIP Tent.

Marquee and defined external area

Description of activities to be carried on in the premises
(please give as much information about your event as possible ie. approx numbers attending; stewarding arrangements and numbers; full description of entertainment ie. live band, amplified music)

Friday 10th April 2020 – Ladies Lunch/Hospitality event – Approx. 100 attending

Saturday 11th and Sunday 12th April 2020 – VIP Hospitality area with dining and bar facility – Approx. 240 attending

Appropriate Stewarding will be in place throughout the events with numbers varying to suit numbers attending all drinks will be served in plastic or non-glass containers. Details contained within event plan.

Full postal address of premises which this application refers to
(please ensure this section is complete including postcode)

Melrose RFC TD6 9SA – Car park area adjacent to main stand.

4. DATE/DURATION OF LICENCE (MAXIMUM 14 DAYS – see guidance notes)

10th and 12th April 2020 - Three Days
 to.

5. Is alcohol to be sold on & off the premises YES/NO* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-* delete as appropriate

Times for sale of alcohol for consumption on premises

11.00 a.m. to 6 p.m. on Friday 10th April.

11.00 a.m. to 1.00 a.m. on Saturday 11th April.

11.00 a.m. to 12 midnight on Sunday 12th April

Times for sale of alcohol for consumption off premises (this section should be completed if you wish attendees of your function to be able to carry alcoholic drinks outside during the event, up to 10.00pm)

11.00 a.m. to 9 p.m. (only to accommodate drinks being carried around the main event arena with no drinks being taken from main event arena to public areas)

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises (ie. set up in advance of the event/clearing up afterwards/any activities to take place where no alcohol will be sold)

Set up during two weeks leading up to event and take down one week after event.

6. CHILDREN (see note 2)

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? YES (if answered yes the remainder of this section must be completed) *please indicate clearly

Ages of children or young persons permitted entry (children are 0-15 years young persons 16 & 17 years) - please give approx numbers expected for each if possible)

Accompanied C&YP's only - numbers unknown.

Times at which children or young persons permitted entry (please specify if you wish different times to apply for children as opposed to young persons)

11am - 6pm Fri
11.00 a.m. to 9 p.m. Sat + Sun.

Parts of premises to which children or young persons permitted entry

(ref Q3 above - ie. only the function room and access to toilet facilities or not in the immediate vicinity of the bar area)

All Public Areas

7. CHECKLIST

Please tick yes

Made or enclosed payment of the fee for the application

8. Signature and declaration by applicant (see note 3)

DECLARATION

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief

Signature

Date 2020



Structures

